## Filing Checklist for 2016 Tax Return Filed On Standard Forms

Prepared on: 05/13/2017 07:48:42 pm
Return: C:\Users\Irene\Documents\ACTG067\2017 CA Material\2016 CA mock return R \& S Lee CA HW\#2\Ron Lee 2016 Tax Return.T16

To file your 2016 tax return, simply follow these instructions:

## Step 1. Sign and date the return

Because you're filing a joint return, Ron and Susan both need to sign the tax return.
If your return is signed by a representative for you, you must have a power of attorney attached that specifically authorizes the representative to sign your return. To do this, you can use Form 2848, Power of Attorney and Declaration of Representative.

## Step 2. Assemble the return

These forms should be assembled behind Form 1040 --U.S. Individual Income Tax Return

## - Schedule A

- Schedule D
-     - Form 8949

Staple these documents to the front of the first page of the return:
Form W-2: Wage and Tax Statement
1st (Burk Corporation)
2nd (Five Star Systems)

## Step 3. Mail the return

Mail the return to this address:

## Department of the Treasury Internal Revenue Service <br> Fresno, CA 93888-0002

We recommend that you use one of these IRS-approved methods to send your return. Retain the proof of mailing to avoid a late filing penalty:

- U.S. Postal Service certified mail.
- DHL Express, Express 9:00, Express 10:30, Express 12:00, Express Worldwide, Express Envelope, Import Express 10:30, Import Express 12:00, and Import Express Worldwide.
- FedEx First Overnight, Priority Overnight, Standard Overnight, 2 Day, International Next Flight Out, International Priority, International First, or International Economy.
- United Parcel Service Next Day Air Early AM, Next Day Air, Next Day Air Saver, 2nd Day Air, 2nd Day Air A.M., Worldwide Express Plus, or Worldwide Express.


## Step 4. Keep a copy

Print a second copy of the return for your records. We recommend that you also print and retain these supporting forms, which don't need to be sent to the IRS:

-     - Background Worksheet
-     - Last Year's Data Worksheet
-     - Form 1099-INT/OID
-     - Form 1099-DIV
-     - Form 1099-G
-     - Charitable Worksheet
-     - Social Security Worksheet
-     - Capital Gains and Losses Worksheet
-     - Health Care Coverage
-     - Health Care Summary


## 2016 return information - Keep this for your records

Here is some additional information about your 2016 return. Keep this information with your records.
You will need your 2016 AGI to electronically sign your return next year.

| Quick Summary |  |  |
| :--- | ---: | ---: |
| Income | $\$ 222,352$ |  |
| Adjustments | - | $\$ 0$ |


| Deductions | - | $\$ 31,705$ |
| :--- | ---: | ---: |
| Exemption(s) | - | $\$ 8,100$ |
| $\quad$ Taxable income |  | $\$ 182,547$ |
| $\quad$ Tax withheld or paid already |  | $\$ 44,700$ |
| Actual tax due | - | $\$ 33,286$ |
| Refund applied to next year | - | $\$ 0$ |
| $\quad$ Refund |  | $\$ 11,414$ |

* Your long-term capital gains and qualifying dividends are taxed at a lower rate than your other income. As a result, your total federal tax is less than the tax shown on the IRS's Tax Table.


38 Amount from line 37 (adjusted gross income)

| Standard |
| :--- |
| Deduction |
| for- |
| - People who |
| check any |
| box on line |
| 39a or 39b or |
| who can be |
| claimed as a |
| dependent, |
| see |
| instructions. |
| - All others: |
| Single or |
| Married filing |
| separately, |
| $\$ 6,300$ |
| Married filing |
| jointly or |
| Qualifying |
| widow(er), |
| $\$ 12,600$ |
| Head of |
| household, |
| $\$ 9,300$ |

## Itemized Deductions

Information about Schedule A and its separate instructions is at www.irs.gov/schedulea.

|  |  |
| :--- | :--- | :--- | :--- |
| Lee |  |

Taxes You
Paid

4 Subtract line 3 from line 1 . If line 3 is more than line 1 , enter -0 Paid

## 5 State and local (check only one box):

a. X Income taxes, or
b.


General sales taxes $\}$
6 Real estate taxes (see instructions)
7 Personal property taxes
8 Other taxes. List type and amount

|  | 9 | Add lines 5 through 8 |
| :---: | :---: | :---: |
| Interest | 10 | Home mortgage interest and points reported to you on Form 1098 |
| You Paid | 11 | Home mortgage interest not reported to you on Form 1098. If paid to the person from whom you bought the home, see instructions and show that person's name, identifying no., and address |

## Note.

Your mortgage interest deduction may be limited (see

12 Points not reported to you on Form 1098. See instructions for special rules
instructions).
13 Mortgage insurance premiums (see instructions) . . . . . . . . . . . . . .
14 Investment interest. Attach Form 4952 if required. (See instructions.)

15 Add lines 10 through 14

## Charity

16 Gifts by cash or check. If you made any gift of $\$ 250$ or more,
If you made a see instructions
17 Other than by cash or check. If any gift of $\$ 250$ or more, see instructions. You must attach Form 8283 if over \$500
18 Carryover from prior year benefit for it, see instructions.

## 19 Add lines 16 through 18

## Casualty and

Theft Losses 20 Casualty or theft loss(es). Attach Form 4684. (See instructions.) Job Expenses 21 Unreimbursed employee expenses-job travel, union dues, and Certain Miscellaneous Deductions
job education, etc. Attach Form 2106 or 2106-EZ if required. (See instructions.)
$\qquad$

22 Tax preparation fees
23 Other expenses-investment, safe deposit box, etc. List type and amount ,

24 Add lines 21 through 23

26 Multiply line 25 by 2\% (0.02)
27 Subtract line 26 from line 24. If line 26 is more than line 24, enter - $0-$
28 Other-from list in instructions. List type and amount
Other
Miscellaneous
Deductions
Total
Itemized
Deduction

Deductions
$\square$ No. Your deduction is not limited. Add the amounts in the far right column for lines 4 through 28. Also, enter this amount on Form 1040, line 40.
X Yes. Your deduction may be limited. See the Itemized Deductions Worksheet in the instructions to figure the amount to enter.
30 If you elect to itemize deductions even though they are less than your standard deduction, check here

| SCHEDULE D <br> (Form 1040) <br> Department of the Treasury Internal Revenue Service | Capital Gains and Losses <br> Attach to Form 1040 or Form 1040NR. <br> Information about Schedule D and its separate instructions is at www.irs.gov/scheduled. <br> - Use Form 8949 to list your transactions for lines 1b, 2, 3, 8b, 9, and 10. |  |  |  |  | OMB No. 1545-0074 |
| :---: | :---: | :---: | :---: | :---: | :---: | :---: |
|  |  |  |  |  |  | 2016 <br> Attachment Sequence No. |
| Name(s) shown on return Ron | Lee |  |  |  | Your social security number$342-90-1243$ |  |
| Part I Short-Term Capital Gains and Losses-Assets Held One Year or Less |  |  |  |  |  |  |
| See instructions for how to figure the amounts to enter on the lines below. <br> This form may be easier to complete if you round off cents to whole dollars. |  | (d) <br> Proceeds (sales price) | $\begin{gathered} \text { (e) } \\ \text { Cost } \\ \text { (or other basis) } \end{gathered}$ |  |  | (h) Gain or (loss) Subtract column (e) from column (d) and combine the result with column (g) |
| 1a Totals for all short-term transactions reported on Form 1099-B for which basis was reported to the IRS and for which you have no adjustments (see instructions). However, if you choose to report all these transactions on Form 8949, leave this line blank and go to line 1b |  | 0 | 0 |  |  | 0 |
| 1b Totals for all transactions reported on Form(s) 8949 with Box A checked |  | 0 | 0 |  | 0 | 0 |
| Totals for all transactions reported on Form(s) 8949 with Box B checked |  | 0 | 0 |  | 0 | 0 |
| Totals for all transactions reported on Form(s) 8949 with Box C checked |  | 0 | 0 |  | 0 | 0 |
| 4 Short-term gain from | Form 6252 and short-term gain or (loss) fr | Forms 4684, 67 | and 8824 |  | 4 | 0 |
| 5 Net short-term gai Schedule(s) K-1 | n or (loss) from partnerships, S corpor | s, estates, and | usts from |  | 5 |  |
| 6 Short-term capita Carryover Work | loss carryover. Enter the amount, if an heet in the instructions. | om line 8 of y | Capital Loss |  | 6 | $0)$ |
| 7 Net short-term ca long-term capital gair | pital gain or (loss). Combine lines 1 a gains or losses, go to Part II below. Oth | ough 6 in col se, go to Pa | (h). If you ha on page 2 |  | 7 | 0 |

Part II Long-Term Capital Gains and Losses—Assets Held More Than One Year

| See lines This whol | instructions for how to figure the amounts to enter on the below. <br> form may be easier to complete if you round off cents to e dollars. | (d) Proceeds (sales price) | (e) other basis) | (g) <br> Adjustments to gain or loss from Form(s) 8949, Part II, line 2, column (g) |  | (h) Gain or (loss) Subtract column (e) from column (d) and combine the result with column (g) |
| :---: | :---: | :---: | :---: | :---: | :---: | :---: |
|  | Totals for all long-term transactions reported on Form 1099-B for which basis was reported to the IRS and for which you have no adjustments (see instructions). However, if you choose to report all these transactions on Form 8949, leave this line blank and go to line 8b | 0 | 0 |  |  | 0 |
|  | Totals for all transactions reported on Form(s) 8949 with Box D checked | 0 | 0 |  | 0 | 0 |
|  | Totals for all transactions reported on Form(s) 8949 with Box E checked | 55,432 | 18,000 |  | 0 | 37,432 |
| 10 | Totals for all transactions reported on Form(s) 8949 with Box F checked | 0 | 0 |  | 0 | 0 |
|  | Gain from Form 4797, Part I; long-term gain from Forms from Forms 4684, 6781, and 8824 | and 6252; | g-term gai | (loss) | 11 | 0 |
| 12 | Net long-term gain or (loss) from partnerships, S corpora | s, estates, a | sts from Sch | ule(s) K-1 | 12 |  |
| 13 | Capital gain distributions. See the instructions |  |  |  | 13 | 0 |
| 14 | Long-term capital loss carryover. Enter the amount, if any, Carryover Worksheet in the instructions | m line 13 of | Capital Loss |  | 14 | $0)$ |
| 15 | Net long-term capital gain or (loss). Combine lines 8a page 2 | ugh 14 in colu | (h). Then go | Part III on | 15 | 37,432 |

## Part III

Summary

16 Combine lines 7 and 15 and enter the result $\square$

- If line 16 is a gain, enter the amount from line 16 on Form 1040, line 13, or Form 1040NR, line 14. Then go to line 17 below.
- If line 16 is a loss, skip lines 17 through 20 below. Then go to line 21 . Also be sure to complete line 22.
- If line 16 is zero, skip lines 17 through 21 below and enter -0- on Form 1040, line 13, or Form 1040NR, line 14. Then go to line 22.

17 Are lines 15 and 16 both gains?
$X$ Yes. Go to line 18.No. Skip lines 18 through 21, and go to line 22.
18 Enter the amount, if any, from line 7 of the $\mathbf{2 8 \%}$ Rate Gain Worksheet in the instructions $\qquad$
$\qquad$

19 Enter the amount, if any, from line 18 of the Unrecaptured Section 1250 Gain Worksheet in the instructions
and 19 both zero or blank?
X Yes. Complete the Qualified Dividends and Capital Gain Tax Worksheet in the instructions for Form 1040, line 44 (or in the instructions for Form 1040NR, line 42). Don't complete lines 21 and 22 below.

No. Complete the Schedule D Tax Worksheet in the instructions. Don't complete lines 21 and 22 below.

21 If line 16 is a loss, enter here and on Form 1040, line 13, or Form 1040NR, line 14, the smaller of:

- The loss on line 16 or
- $(\$ 3,000)$, or if married filing separately, $(\$ 1,500)\}$

| 16 | 37,432 |
| :--- | ---: |
|  |  |
|  |  |
| 18 |  |
| 19 | 0 |

20 Are lines 18 and 19 both zero or blank?

Note. When figuring which amount is smaller, treat both amounts as positive numbers.

22 Do you have qualified dividends on Form 1040, line 9b, or Form 1040NR, line 10b?
Yes. Complete the Qualified Dividends and Capital Gain Tax Worksheet in the instructions for Form 1040, line 44 (or in the instructions for Form 1040NR, line 42).No. Complete the rest of Form 1040 and Form 1040NR.

Name(s) shown on return. Name and SSN or taxpayer identification no. not required if shown on Page 1

Before you check Box D, E, or F below, see whether you received any Form(s) 1099-B or substitute statement(s) from your broker. A substitute statement will have the same information as Form 1099-B. Either will show whether your basis (usually your cost) was reported to the IRS by your broker and may even tell you which box to check.
Part II Long-Term. Transactions involving capital assets you held more than 1 year are long term. For short-term transactions, see page 1.
Note. You may aggregate all long-term transactions reported on Form(s) 1099-B showing basis was reported to the IRS and for which no adjustments or codes are required. Enter the totals directly on Schedule D, line 8a; you aren't required to report these transactions on Form 8949 (see instructions).
You must check Box D, E, or F below. Check only one box. If more than one box applies for your long-term transactions, complete a separate Form 8949, page 2, for each applicable box. If you have more long-term transactions than will fit on this page for one or more of the boxes, complete as many forms with the same box checked as you need.
(D) Long-term transactions reported on Form(s) 1099-B showing basis was reported to the IRS (see Note above)
(E) Long-term transactions reported on Form(s) 1099-B showing basis wasn't reported to the IRS
(F) Long-term transactions not reported to you on Form 1099-B

| (a) <br> Description of property (Example: 100 sh. XYZ Co.) |  | (b) <br> Date acquired (Mo., day, yr.) | (c) <br> Date sold or disposed of (Mo., day, yr.) | (d) <br> Proceeds (sales price) (see instructions) | (e) <br> Cost or other basis See the Note below and see Column (e) in the separate instructions | Adjustment, if any, to gain or loss. If you enter an amount in column (g), enter a code in column (f). See the separate instructions. |  | (h) <br> Gain or (loss). Subtract column (e) from column (d) and combine the result with column (g) |
| :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: |
|  |  | $\begin{gathered} (\mathrm{f}) \\ \begin{array}{c} \text { code(s) from } \\ \text { instructions } \end{array} \end{gathered}$ |  |  |  | (g) Amount of adjustment |  |
| ABC | Stock |  | 03/16/00 | 08/13/16 | 55,432 | 18,000 |  | 0 | 37,432 |
|  |  |  |  |  |  |  |  | 0 |
|  |  |  |  |  |  |  |  | 0 |
|  |  |  |  |  |  |  |  | 0 |
|  |  |  |  |  |  |  |  | 0 |
|  |  |  |  |  |  |  |  | 0 |
|  |  |  |  |  |  |  |  | 0 |
|  |  |  |  |  |  |  |  | 0 |
|  |  |  |  |  |  |  |  | 0 |
|  |  |  |  |  |  |  |  | 0 |
|  |  |  |  |  |  |  |  | 0 |
|  |  |  |  |  |  |  |  | 0 |
|  |  |  |  |  |  |  |  | 0 |
|  |  |  |  |  |  |  |  | 0 |
|  | Totals. Add the amounts in columns (d), (e), (g), and (h) (subtract negative amounts). Enter each total here and include on your Schedule D, line 8b (if Box D above is checked), line 9 (if Box E above is checked), or line $\mathbf{1 0}$ (if Box F above is checked) |  |  | 55,432 | 18,000 |  | 0 | 37,432 |

Note. If you checked Box D above but the basis reported to the IRS was incorrect, enter in column (e) the basis as reported to the IRS, and enter an adjustment in column (g) to correct the basis. See Column (g) in the separate instructions for how to figure the amount of the adjustment.

